

## MARSTOW PARISH COUNCIL

### Minutes of the meeting held on 27 February 2024 at St Matthews church Marstow

**PRESENT** R Mutlow (Vice Chairman) M Wigmore M McLelland N Roper

**ATTENDING** K Shilton (Clerk) Ward Councillor E Swinglehurst

#### 1. COOPTION OF COUNCIL MEMBER

Mandy McLelland was proposed by M Wigmore seconded by N Roper and agreed by all members and welcomed to the Council. Declaration of Acceptance of Office duly signed, and all relevant papers completed.

2. **APOLOGIES** A Williams (Chairman)

3. **OPEN DISCUSSION FOR THE PUBLIC** Not required

#### 4. MINUTES OF THE LAST MEETING HELD ON 28 NOVEMBER 2023

These were agreed and confirmed and signed by the Vice Chairman.

#### 5. ACTION POINTS FROM THE MINUTES

Separate reports on the issues had been distributed by the Clerk – a summary being. Radar gun used at Pencraig – this was most unusual according to the Safer Partnership and were not aware such an action had occurred.

Sign disappeared at Malmo Place – Herefordshire Council have no record of such a sign. Following discussion M Wigmore agreed to visit the site again and determine from residents what had happened. The meeting agreed that any such replacement sign (hopefully not required) would need the written agreement of the householder.

Defibrillators – The unit at Greenway Cottage is now installed – our grateful thanks to Mandy and Jim McLelland who have agreed to this and will supply the electricity necessary.

A second unit is also installed at Pencraig near the parish council notice board. Our grateful thanks to Alfie Williams and family who have donated this unit to the parish.

It is hoped that a training event can be organised soon for residents to experience how such units can be used.

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The meeting was minded of the comments submitted to Herefordshire Council regarding recent applications.

240003 caravan Tuck Mill Barn

240069 conversion to new dwelling

240023 Lower Daffaluke repairs to house

#### 7. WARD COUNCILLOR REPORT / COMMENTS

Elissa Swinglehurst reviewed highlights from the recent monthly Ward report.

Budget segments / food waste future collections / road budget allocation / potential PROW funding.

#### 8. FINANCE MATTERS

The Clerk reviewed the bank account status and the preparation of the year end accounts.

9. **GENERAL CORRESPONDENCE RECEIVED** No further comments

#### 10. REPORTS FROM COUNCIL MEMBERS

Drain under road Pencraig to Glewstone is being blocked with bottles!

The state of the road from Thorn crossroads is getting progressively worse due to run off from the adjacent fields and the heavy rainfalls and is blocking ditch and drains. Tuck Mill to the main road excessive mud on this road due to the heavy rainfalls. It was agreed that a site meeting would be made with our locality steward to investigate these matters further and determine what actions can be taken. The Clerk will coordinate this meeting – R Mutlow attending. Road at SunRay Perks and Daffaluke Lane are in very poor condition. Severe potholes near the entrance Ashe Farm. The Clerk will report these matters to Balfour Beatty.

#### **11. ITEMS FOR THE NEXT AGENDA**

Finance year end preparation

Annual Parish meeting

Annual Parish Council meeting / Ordinary Parish Council meeting

The meeting started at 7.30pm and ended at 8.38pm

Signed

Chairman

Date

#### **NEXT MEETING**

**IT WAS RESOLVED THAT THE NEXT MEETING WOULD BE HELD ON 21 MAY 2024 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW UNLESS THERE WERE URGENT BUSINESS MATTERS TO ATTEND AND THEN A SEPARATE MEETING WOULD BE CALLED.**